

Instructions for Personal legalize

Embassy of the Hashemite Kingdom of Jordan in London

Please note that legalizing documents from the Jordanian Consular Section only confirms the authenticity of the signature, seal or stamp of the following:

- The [Ministry of Foreign Affairs of Jordan](#)
- The [UK Foreign and Commonwealth Office Apostille](#)
- The [Ireland Department of Foreign Affairs](#)

However, it does **NOT** confirm the authenticity of the underlying document and does **NOT** authenticate either the signature on the original document or the content of the original document in any way. The Consular Section reserves all rights to do **NOT** legalize any document in contrary with Jordanian public order and morals.

Very important note

All Jordanian and non-Jordanian students studying in higher education institutions outside Jordan are required to fill out the application form electronically through the website of the Ministry of Higher Education and Scientific Research <http://rceapp.mohe.gov.jo/>

Educational documents issued from UK

All Educational documents issued from an educational institute based in the UK for the purpose of accreditation from Jordan can be legalize from [British Council Amman](#) so there is **NO** need for the Jordanian Consulate legalization or Foreign and Commonwealth Office legalization.

Personal Documents have to be authenticated and apostil solely by the Foreign and Commonwealth Office. (eg Birth Certificate, Death Certificate, Marriage Certificate, Educational Documents for purposes other than accreditation from the Ministry of Higher Education of Jordan).

Legalizing Power Of Attorney:

The Notaries Certificate should attach to Power of Attorney and contain:

- A specific reference to the documents behind it.
- A declaration that power of attorney has signed in the presence of a UK Notary Public or Practicing Solicitor, after being satisfied that the signatory ID is original.
- We do **NOT** legalize any Power of Attorney in contrary with the Jordanian public order and morals.

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How to make the payment for your legalization

We only accept debit and credit cards (payment made on the submit day).

You can make the payment online through our website as we provide the link below

http://jordanembassy.org.uk/?page_id=3284.

For example; to pay online for one personal document, click on the link above and fill it as below

Please attach a copy of the transaction confirmation email with your documents.

• **Applicant Name :**

*Required

• **Description of the Service:**

*Required

Select one of the Services below

- Commercial Legalization 63.20 GBP
- Personal Legalization(Birth Cert, Police Report,..) 10.20 GBP

Quantity:

Total Price (GBP):

We do **NOT** provide any legal advice neither it offers any interpretation services.

Personal documents process it takes 1 working day from the lodging day.

The legalization fee for personal document is (£10.00) per stamp.

Documents issued in Jordan

All documents issued from Jordan that needs to be used in the UK you should legalize it from the [Jordanian Ministry of Foreign Affairs](#) in Amman first, then you can be able to legalize it by the Jordanian Embassy in London and it's **free of charge**.

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Important notices

- We do **NOT** legalize any Power of Attorney that contains any kind of authorization of selling lands or properties located outside the borders of “**The Hashemite Kingdom of Jordan**”.
- We do **NOT** legalize any Power of Attorney that contains any kind of authorization of selling lands or properties located inside the borders of “**The Hashemite Kingdom of Jordan**” **before we get approval from the Jordanian government in advance.**
- We **do NOT** provide any legal advice neither it offers any interpretation services.
- A photocopy of the document is **NOT** required.

How to apply by post

In case of sending documents by post, process takes **approximately one week**. Please make sure you send a pre-paid self-addressed special delivery envelope for the sufficient weight to enable us to return your documents back by post to you after getting them legalized.

We would strongly recommend you to keep the return special delivery tracking number so you can [track your document](#) yourself. **Please note that first class envelopes are NOT acceptable for postage and the consulate is NOT responsible for any loss that may happen.**

Office Hours (Monday – Friday)

- **Lodging Documents:** (Monday–Friday) 10:00–13:00.
- **Collection working days:** (Monday–Friday) 14:30-16:00

For further information please contact us on consulate.london@fm.gov.jo

Kind regards

Consular Office

Embassy of the Hashemite Kingdom of Jordan/London