

Instructions for Personal legalise

Embassy of the Hashemite Kingdom of Jordan in London

Very important note

All Jordanian and non-Jordanian students studying in higher education institutions outside Jordan are required to fill out the application form electronically through the website of the Ministry of Higher Education and Scientific Research <http://rceapp.mohe.gov.jo/>

Please note that legalising documents from the Jordanian Consular Section only confirms the authenticity of the signature, seal or stamp of the following:

- The [Ministry of Foreign Affairs of Jordan](#)
- The [UK Foreign and Commonwealth Office Apostille](#)
- The [Ireland Department of Foreign Affairs](#)

However, it does **NOT** confirm the authenticity of the underlying document and does **NOT** authenticate either the signature on the original document or the content of the original document in any way. The Consular Section reserves all rights to **NOT** legalise any document in contrary with Jordanian public order and morals.

Personal Documents have to be authenticated and apostil solely by the Foreign and Commonwealth Office. (eg Birth Certificate, Death Certificate, Marriage Certificate, Educational Documents for purposes other than accreditation from the Ministry of Higher Education of Jordan)

Legalising Power Of Attorney:

The Notaries Certificate should attach to Power of Attorney and contain:

- A specific reference to the documents behind it.
- A declaration that power of attorney has signed in the presence of a UK Notary Public or Practising Solicitor, after being satisfied that the signatory ID is original.
- We do **NOT** legalise any Power of Attorney in contrary with the Jordanian public order and morals.

Educational documents issued from UK

All Educational documents issued from an educational institute based in the UK for the purpose of accreditation from Jordan can be legalised from [British Council Amman](#) so there is **NO** need for the Jordanian Consulate legalisation or Foreign and Commonwealth Office legalisation.

How to pay for the legalisation:

We only accept debit and credit cards (payment made on the submit day).

You can make the payment online through our website as we provide the link below http://jordanembassy.org.uk/?page_id=3284.

Personal documents process it takes 1 working day from the lodging day.

The legalisation fee for personal document is (£20.00) per stamp.

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Documents issued in Jordan

All documents issued in Jordan which needs to be used in the UK should be legalised from the [Jordanian Ministry of Foreign Affairs](#) in Amman to be able to be legalised by the Jordanian Embassy in London. Legalising such documents is **free of charge**.

Important notices!!!

- We do **NOT** legalise any Power of Attorney that contains any kind of authorisation of selling lands or properties located outside the borders of “**The Hashemite Kingdom of Jordan**”.
- We do **NOT** legalise any Power of Attorney that contains any kind of authorisation of selling lands or properties located inside the borders of “**The Hashemite Kingdom of Jordan**” **before we get approval from the Jordanian government in advice**.
- **We do NOT provide any legal advice neither it offers any interpretation services.**
- A photocopy of the document is **NOT** required.

How to apply by post

In case of sending documents by post, process takes **approximately one week**. Please make sure you send a pre-paid self-addressed special delivery envelope for the sufficient weight to enable us to return your documents back by post to you after getting them legalized.

We would strongly recommend you to keep the return special delivery tracking number so you can [track your document](#) yourself. **Please note that first class envelopes are NOT acceptable for postage and the consulate is NOT responsible for any loss that may happen.**

Office Hours (Monday – Friday)

- **Lodging Documents:** (Monday–Friday) 10:00–13:00.
- **Collection working days:** (Monday–Friday) 14:30-16:00

For further information please contact us on consulate.london@fm.gov.jo

Kind regards

Consular Office

Embassy of the Hashemite Kingdom of Jordan/London